



Sanitized Copy Approved for Release 2010/03/02 : CIA-RDP89-00724R000700060004-7

|   |                        |                             |  |
|---|------------------------|-----------------------------|--|
| <b>TRANSMITTAL SLIP</b>   |                        | <b>DATE</b>                 |  |
| <b>TO:</b>  |                        | <b>Director of Security</b> |  |
| <b>ROOM NO.</b>   | <b>BUILDING</b>        | <b>G-E-31 Hqtrs.</b>        |  |
| <b>REMARKS:</b><br>DC PPG ✓<br>2) <br><br>20 mar 84 |                        |                             |  |
| <b>FROM:</b>  |                        | <b>RCD/OIS/DDA</b>          |  |
| <b>ROOM NO.</b>   | <b>BUILDING</b>        | <b>EXTENSION</b>            |  |
|   | <b>1109 Ames Bldg.</b> |                             |  |

FORM NO. 241

REPLACES FORM 36-8  
UNIFORM MAY BE USED

(47)

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C-O-N-F-I-D-E-N-T-I-A-L

Rem-8

16 November 1983

MEMORANDUM FOR: Executive Director  
 Deputy Director for Intelligence  
 Deputy Director for Operations  
 Deputy Director for Science and Technology  
 General Counsel  
 Inspector General  
 Comptroller

25X1 FROM:

[Redacted]  
 Chief, Regulations Control Division

25X1 SUBJECT:

Proposed Revisions of [Redacted]  
 Suggestion, Invention, Special Achievement,  
 and Exceptional Accomplishment Awards  
 (Jobs #549 and #550)

FOR YOUR CONCURRENCE OR COMMENTS:

25X1 1. These proposed revisions of [Redacted] were  
 originated by the Office of Personnel to set forth an  
 up-to-date statement of policy and procedures for the granting  
 of suggestion, invention, special achievement, and exceptional  
 accomplishment awards. The proposals raise monetary levels;  
 revise approval authorities; expand the purpose and criteria of  
 the Exceptional Accomplishment and Special Achievement Awards;  
 and update and modify various administrative titles,  
 responsibilities, and requirements. A synopsis also has been  
 added.

2. Please forward your concurrence and/or comments to the  
 undersigned by 7 December 1983. Concurrence sheets are  
 attached for your convenience.

## 25X1 Attachments:

- A. Concurrence Sheets  
 B. Proposed Revision of [Redacted]  
 C. Proposed Revision of [Redacted]

25X1 cc: AO/DCI OC  
 SSA/DDA OTE  
 D/OIS OMS  
 OLL ODP  
 OF OP  
 OL CMO/DA  
 OS PAO

copy to of 12/6/83  
 - no of action  
 on concurrence 12/31/83  
 [Redacted] 21 NOV 83

UNCLASSIFIED WHEN SEPARATED  
 FROM ATTACHMENTS

0532811

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## HQ. INSTRUCTION SHEET

| REMOVE   |                       |                               | INSERT    |           |      | EXPLANATION   |
|--|-----------------------|-------------------------------|-----------|-----------|------|---|
| REG. NOS.  | PAGE NOS.             | DATE                          | REG. NOS. | PAGE NOS. | DATE |   |
|  | 97&98<br>98.1<br>98.2 | 6/21/77<br>6/21/77<br>9/20/78 |           |           |      | <p>is revised to set forth an up-to-date statement of policy and procedures for the granting of suggestion, invention, special achievement, and exceptional accomplishment awards.</p> <p>A synopsis has been added.</p> <p>Page numbers of the regulation have been changed as part of a new procedure. All headquarters regulations will be changed to start with page one.</p> <p>A new Table of Contents will be issued when all regulations have been changed.</p> |
| Arrows in the page margin show the locations of the changes described above. |                       |                               |           |           |      |   |

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**Page Denied**

Next 18 Page(s) In Document Denied